



# ARCH

ENTERPRISES  
PRECIOUS METALS RECOVERY

Arch Enterprises  
One Arch Drive  
Mexico, MO 65265  
P. (573) 581-3110  
F. (573) 581-3117  
archenterprises.com

## PACKING SLIP & SHIPPING INSTRUCTIONS

Customer Name:

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Shipping Date:

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Phone Number:

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Email Address:

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Mailing Address:

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Special Notes:

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1. Place scrap in a plastic bag or other plastic container.
2. Place bag or container in a padded envelope or shipping container.
3. Make sure your shipment is secure; do not write gold, silver or platinum on your shipment.
4. Please ship your items, USPS Priority Mail (preferred method), DHL, UPS, or FedEx with a Delivery Signature Required.
5. Please include a copy of your packing slip and any emails with your shipment.

Please call 1-800-835-0478 or email us at  
[info@archenterprises.com](mailto:info@archenterprises.com) with any questions

**Disclaimer**

Payment will depend on the actual weight and the actual composition of material we receive. We will notify you if the material is not as described. Materials we cannot process will be shipped back to the customer within 15 days at the customer's expense. We do not take plated items. Items left over 15 days will not be returned.